

Exhibition Prospectus



Exhibition Timetable

8:30-20:30	September 20-22
8:30-13:30	September 23

Setup: Exhibitors are expected to build up their display on Monday, 19 September 2016, 13:00–17:00.

Dismantling: Exhibitors are expected to pull down their display on Friday, 23 September 2016, 13:30–17:00.

Due to safety and logistical reasons it is not possible to remove any equipment before Friday, 13:30.

Exhibition area

- The exhibition area is located in the foyer (487m²) of the main conference room with the capacity of 700 people.
- Coffee break is served twice a day in the exhibition area.

Standard booth setup

- Dimensions: 2.5m wide × 2m deep × 2m high
- Materials: Aluminium alloy frames, mantled with firm PVC cloth widely used in outdoor advertisement. Easy to print image or post posters onto it. Double-side tapes are provided on site to fix the posters onto the wall.
- Facilities and services included in a standard booth: one table, two chairs, power supply, printings of the company name on the banner and background image as requested.



Booth booking, payment and customization

- **Booking:** Please contact Lei Han (lei.han@clivar.org) to reserve a booth.
- **Charge** for a standard booth: CNY 3000 (4 days).
- **Payment:** Please email the local meeting service company, SGN representative, Ms. Candy Min (sgn_candy@163.com) to inquire about the payment method (Bank transfer or cash on site are both accepted).
- **Customization:** Names on the banner and the images provided by the exhibitor can be printed on the inner walls of the booth with no extra charge, contact Ms. Candy Min (sgn_candy@163.com) and cc Lei Han (lei.han@clivar.org) to customize your booth. Additional requests such as a larger-area booth, extended functions that are not included in the standard booth are also available.

